



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Wednesday 4th February 2026

Dear Members

You are summoned to attend a **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 9th February 2026 at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

**TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW.
THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.**

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=85459556235>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout-pc.gov.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

A handwritten signature in black ink, appearing to read 'Teresa Strange'.

Teresa Strange, Clerk



**YOU CAN ACCESS THE AGENDA
PACK HERE**

AGENDA

- 1. Welcome, Announcements & Housekeeping**
- 2. To receive apologies and consider approval of reasons given.**
- 3. Invited Guests:**
 - a) Wiltshire Councillor **Nick Holder** (Bowerhill)
 - b) Wiltshire Councillor **Andrew Griffin** (Melksham Without West & Rural)
 - c) Wiltshire Councillor **Phil Alford** (Melksham Without North & Shurnhold).
- 4. a) To receive Declarations of Interests.**
b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
- 5. To consider holding items in **Closed Session** due to confidential nature**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 6. Public Participation**
- 7. Full Council**
To approve the **Minutes of the Full Council Meeting** held on 26th January 2026.
- 8. Planning**
 - a) To approve the **Planning Committee Minutes** of 2nd February 2026.
 - b) To formally approve the **Planning Committee** recommendations of 2nd February 2026.
 - c) To consider street naming themes for Land north of the A3102 (New Road Farm – PL/2024/10345) NB: other street naming areas in recommendations of the Planning Committee minutes
- 9. Finance**
 - a) To note **Receipts & Payments** reports for January 2026.
 - b) To seek **cheque signatories/online authority** for February payments.
 - c) To approve Bank Account and Fund Transfers
 - d) To consider final interim Internal Auditor report for 2025/26 with additional comments since the draft version
 - e) To consider response from Melksham Town Council on joint CIL arrangements
 - f) To note any Wiltshire Council budget implications ahead of the decision on 24th February (arising from Min 430/25b & c of the Full Council meeting 26th Jan)
- 10. Procurement**
To consider issues raised about specification and evaluation of future project quotes/tenders and agree way forward.
- 11. Highways, Footpaths and Streetscene**
 - a) To approve any costs, and items requiring parish council approval, on the agenda for the LHFIG (Local Highway & Footpath Improvement) meeting on 5th February

12. Asset Management:

- a) To note the increase in the Beanacre play area peppercorn rent
- b) To consider quotations for painting the bus shelter(s) at Shaw (on the A365 near the Church) with anti-graffiti paint
- c) To consider Future of Football request for free football day (Friday 20th February 2026)
- d) To receive an update on Shurnhold Fields works and costs (if received)
- e) To receive an update on the potential for a 3G pitch at Bowerhill Sports Field
- f) To consider feedback from local sports groups, and suggestion of setting up a Melksham area Sports Group Forum to explore further

13. Social Media

- a) To consider no longer publishing recordings of council meetings on YouTube
- b) To consider updates to the Social Media policy regarding councillors commenting on planning applications

14. Civility and Respect

To note that the SLCC & NALC Improvement and Development Board (IDB) Civility and Respect Working Group has published a Civility and Respect governance checklist and to consider how the parish council complies.

15. Partnership Working:

- a) To consider feedback from the Health and Wellbeing Group held on 5th February
- b) To consider the Melksham Community Support Age UK Qtr 3 report, case studies (confidential) and Service Level Agreement for 2026/27 following quarterly review meeting on 29th January
- c) To note closure of Market Place toilets for repair (funding provided by parish council)
- d) To provide an update on Knorr Bremse request for Pavilion car park use and consider next steps
- e) To consider impact of potential changes to Management Trustees at Whitley Reading Rooms
- f) To note forthcoming changes to Wiltshire Council Area Boards
- g) To note updates to broadband fibre roll out